

Memorial Town Hall, 1 Library Street, Georgetown, MA 01833

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BOARD OF SELECTMEN MEETING MINUTES

Memorial Town Hall

4/28/15

6:00PM-Executive Session ~2nd Floor Meeting Room

6:30PM-Executive Session ~2nd Floor Meeting Room

7:00PM-General Meeting ~ 2nd Floor Meeting Room

Selectmen Present: Stuart M. Egenberg, Chairman; Gary Fowler, Clerk; C. David Surface,

Others Present: Michael Farrell, Town Administrator; Janet Pantano, Administrative Assistant

Absent: Stephen Smith, Philip Trapani

6:00PM-EXECUTIVE SESSION

To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the governmental body **and the Chair so declares ...;**

6:30PM-EXECUTIVE SESSION

To discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.

8:00PM-General Meeting

Request from Rae Ann Baldwin for appointment to the ConCom term to expire 6/30/2017

Ms. Baldwin explained her interest in the ConCom. Mr. Surface stated that some of the meetings may get heated how she describes herself in decision making situations. She stated that being in sales you have to work with all and that she would deal with issues as they come up. She stated that she would work with those with more experience to guide her. Mr. Surface stated that we need compromise on the board as we have a lot of wetland and need the ConCom to work with residents to protect the wetland but also to help the residents. Mr. Fowler asked how she chose ConCom. She stated it fit her background and she talked to Patty Pitari at length about open positions. Mr. Fowler stated that he likes to keep the ConCom diversified. He stated that he describes Georgetown as three hills and a swamp. Have to work with people in town. She stated she is very conservative and does not drive a Subaru. Mr. Fowler stated that he hopes she will remember that as a commissioner the Agent works for them. Ms. Baldwin stated that the Agent told her when she talked with him that he works for the Commissioners. Mr. Egenberg stated that you need to be aware that you will not make everyone happy.

Mr. Surface moved to appoint *Rae Ann Baldwin* to the *Conservation Commission* term to expire **June 30, 2017. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.**

Truck Route signs-Police Chief to be present

Chief Cudmore was present. He stated that the Solicitation Bylaw is working and would like to start a No Knock program and he stated that he would manage the program and have a list of residents who complain and would be on the list. He stated that this would require town meeting approval and attorney general approval. Board was okay with the Chief working on this program.

Chief Cudmore stated that there is a long standing issue from 2006 2007 when the Access Road came online. He stated he had a memo from Town Administrator Delaney to restrict trucks on Tenney Street and Woodland road. He stated trucks can use the Access Road/Industrial Way. He stated that he has been working to get permission from the State to put up signs on RT. 95/Highway. He stated that he needs a traffic study done and some engineering done before the State will give permission for the signs. He stated that the signs would be standard signs. He stated that he is at a log jam and the process needs to start with the BoS. He stated that there are violations every day. He explained issues with the State. Mr. Fowler stated that the State gave the town the funds to build the road you would think they would allow the signs. The Chief stated that there would be signs north and south bound on 95. Board suggested checking with MVPC on the traffic study and to see if one was done during the process.

Board Business

Powers & Sullivan Auditors report

Renee Davis and Romina Mameli, were present

Ms. Davis stated that there are three reports, Management Letter, Reports on Federal Award Programs, and Report on Examination of Basic Financial Statements. She stated that this was a clean report and she would highlight each.

Management letter

Ms. Davis stated that there were 5 prior year comments and 3 have been resolved and 2 unresolved. She stated that one of the unresolved is the ESCO Monitoring and she stated that these are new and the monitoring has to be done. Mr. Farrell stated that the so have someone monitoring the accounts. Ms. Davis stated that they want to see the contract and would require a report being done. She stated that the other unresolved is accounting for Fixed Assets. She stated the town only keeps track for financial tracking. She stated that it is not a good system to get rid of fixed assets without tracking. She stated that the town needs to track and there are set policies and they have talked with the Town Account and she is working on this. She stated that the town is proactive and that is good.

Ms. Davis stated that there was 1 Current Year Comment Fixed Asset Capitalization Policy. She stated that this is a new issue accounting for fixed assets over \$5,000 and this will move accounting for fixed assets over \$10k to \$15k.

Mr. Davis stated that the last comment is informational Future Government Accounting Standards Board (GASB) Statements for Pensions and OPEB. She stated that this is pension

standards for FY15 will see in the future ERRS (Essex Regional Retirement System) pension liabilities and you have never had to account for this number and ERRS is doing an audit the town will get a liability number from that audit. She stated that OPEB funds are unfunded liabilities and they will show on your audit in the future and this has never been done.

Mr. Farrell asked her about Essex Aggie and North Shore Tech. Ms. Davis explained what she has heard regarding pension liabilities when the two schools joined. She stated that she heard that the North Shore Tech will be successor.

Federal Reward

Ms. Davis went over the report and they pick some grants and review Special Ed and no issues.

Financial Statements

Ms. Davis stated they audit on Federal Award Programs prepared according to GAP and went well. She stated that a lot of dollar items have to do with the new School. She stated that the towns our net position went up. Mr. Egenberg asked about the collections for the Ambulance. Mr. Farrell stated that the Fire Department has a policy and he meets with Chief Beardsley and they review outstanding bills. She stated that there will be issues with Snow & Ice for this year.

Mr. Fowler stated in the future they should have a joint meeting with the FinCom to hear the next audit report.

Annual Town Meeting-Monday, May 4, 2015 and the Special Town Meeting-Monday, May 4, 2015

Jim Lacey, FinCom member was present

Mr. Farrell gave out memo from state that we can spread the Snow and Ice deficit over three years. He stated that the town will also receive funds from FEMA for one storm. He stated that this will reduce Snow and Ice deficit. He gave out a Free Cash Analysis and balances in Capital, Stab Fund, and Snow and Ice. He stated should get \$60K back from FEMA for the one storm. He stated that our net deficit is \$343,843. He explained how the town could amortized over 3 years. He stated that the board does not have to decide until fall town meeting and until the tax rate is set. He stated that if the town pays off everything we will only have \$41K in Free Cash and could be in a tough spot. He went over probable line-item transfers and discussed options.

Discussion on cost for CoA Design and use of funds from the Capital fund. Mr. Lacey stated that the FinCom recommend \$45K for the article as they recommend the town hire a project manager for the Senior Center project and this may increase costs. Mr. Lacey asked why this has to be done this year. Mr. Surface stated have to start somewhere and the School is available now. Mr. Fowler stated that he wanted to find a way to fund with available funds.

Mr. Lacey stated the FinCom recommends waiting until fall for a decision on Snow and Ice.

Mr. Farrell stated that when the warrants came back from legal they moved accrued liabilities articles to the Special Town Meeting warrant.

APPOINTMENTS & APPROVALS

Request to include Georgetown on the route for the 5th Coast to the Cure bike ride to benefit Neurofibromatosis Northeast, to be held on Saturday, September 12, 2015.

Mr. Surface moved to approve the Neurofibromatosis Northeast Coast to the Cure bike ride to go through Georgetown on Saturday, September 12, 2015. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.

Request for a renewal of Class II Used Car Sales License by VGI Corp. dba Spiros Energy

Mr. Surface moved to approve the renewal of the Class II Used Car Sales License by VGI Corp. dba Spiros Energy to expire December 31, 2015. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.

Warrant & Minutes

Warrant to be signed

Minutes March 9, 2015 and April 6, 2015.

Mr. Surface moved to approve the *minutes of March 9, 2015*. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.

Mr. Fowler asked to hold the minutes of April 6, 2015 as he wanted to clarify a comment.

Mr. Egenberg reminded residents that the ATM and STM are next Monday, May 4 and encouraged residents to come out and participate and also that the annual town elections are Monday, May 11.

Next Meetings

Monday, May 4, 2015 ATM at 6:00PM, 1st floor classroom, Middle/High School

Monday, May 18, 2015 at 6:30PM, 3rd floor meeting room, Town Hall

Adjournment

Mr. Surface moved to adjourn. No second.

Discussion to go back into Executive Session.

Mr. Surface moved to go into Executive Session “*To discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.*” and not to return to general session. Mr. Fowler seconded the motion and a roll call vote was taken and approved.

General Meeting adjourned at 9:30 PM.

Minutes transcribed by J. Pantano